

AGENDA SUMMARY PAGE

AUDIT OVERSIGHT COMMITTEE MEETING OF: OCTOBER 15, 2009

DEPARTMENT: CITY AUDITOR'S OFFICE

DIRECTOR: RADFORD SNELDING

☐ Consent ☒ Discussion

SUBJECT:

Discussion and possible action on the Audit of Professional Services Contract No. 080173 - DK Whirlygig, Inc. (3100-0910-02)

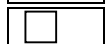
Fiscal Impact



No Impact



Augmentation Required



Budget Funds Available

Amount:

Funding Source:

Dept./Division:

PURPOSE/BACKGROUND:

To review the audit report Audit of Professional Services Contract No. 080173 - DK Whirlygig, Inc. (3100-0910-02).

RECOMMENDATION:

Approval

BACKUP DOCUMENTATION:

1. Audit of Professional Services Contract No. 080173 - DK Whirlygig, Inc. (3100-0910-02)
2. Submitted at Meeting – PowerPoint Slides 15-21 by City Auditor

Motion made by STEVE WOLFSON to Accept the report

Passed For: 5; Against: 0; Abstain: 0; Did Not Vote: 0; Excused: 0

STEVE WOLFSON, PAUL WORKMAN, JOSE TRONCOSO, MICHAEL W. KERN, LOIS TARKANIAN; (Against-None); (Abstain-None); (Did Not Vote-None); (Excused-None)

Minutes:

City Auditor Radford Snelding introduced Michael Mandolfo, who is a part-time employee. While working in the City Auditor's Office, Mr. Mandolfo has completed his Bachelors Degree and is working on his Masters Degree. He has taken the time to become a certified fraud examiner and has been a success story.

Mr. Snelding explained for the Committee that a part-time employee does not receive benefits, which is a savings to the City. Mr. Mandolfo is the only part-time employee in their office at this time. Bruce Wagner, a previous part-time employee, may be able to return in the future as well should funding be available. This is a good way to leverage limited dollars, and Member Wolfson suggested taking this approach for projects like this.

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Mr. Mandolfo read from the scripted PowerPoint, specifically Slides 16-21, to give his report on the audit of the Professional Services Contract with Whirlygig, Inc. Management is supportive of the recommendations and has provided an action plan to remedy the exceptions. A comprehensive Policy and Procedures is in process and is due to be completed by December 21, 2009.

Member Tarkanian believed the report addressed the Members' concerns that were previously expressed. Mr. Mandolfo informed the Committee that management has renewed a smaller contract, which will be reviewed as part of the follow-up process.

Mr. Snelding stated that Nancy Deaner, Office of Government and Community Affairs, worked with staff on this contract. Ms. Deaner confirmed that the new contract is in full compliance and will expire in June 2010.

